

Life Saving Rules and Safer Together Overview



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LIFE-SAVING RULES



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What are Life-Saving Rules?

Actions that **must be taken** to prevent you and those you work with from suffering a life-threatening injury

- Applicable to us all
- Simple
- Clear
- Actionable
- Observable

If you decide not to follow these rules, you choose not to work for IPS



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How were the Life-Saving Rules developed?

We wanted to provide our people with actions they can take to protect themselves and their colleagues, no matter the worksite

Reviewed fatal incidents reported to IOGP to select the activities that are most likely to lead to a fatality

We wanted to have only Rules that were relevant and applicable across all industries and IPS operations

Checked against other industry data sources (CONCAWE, ARPEL, NIOSH, OSHA)

We created 10 Rules with a simple icon, and clear actions for individuals

Tested by IOGP with workforce representatives and Human Performance experts



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376 people might still be alive if the Life-Saving Rules had been followed*



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Bypassing Safety Controls



Confined Space



Driving



Energy Isolation



Hot Work



Line of Fire



Safe Mechanical Lifting



Work Authorisation



Working at Height

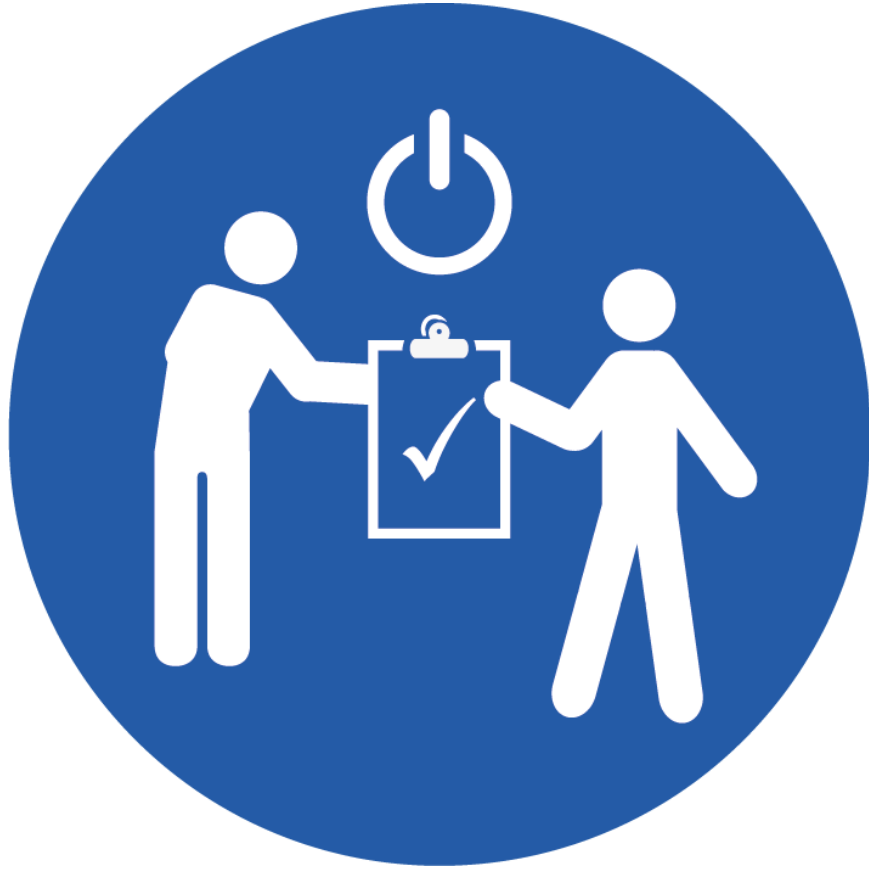


Excavation

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Bypassing Safety Controls



Obtain authorisation before overriding or disabling safety-controls

- I understand and use safety-critical equipment and procedures which apply to my task
- I obtain authorisation before:
 - disabling or overriding safety equipment
 - deviating from procedures
 - crossing a barrier

Confined Space



Obtain authorisation before entering a confined space

- I confirm energy sources are isolated
- I confirm the atmosphere has been tested and is monitored
- I check and use my breathing apparatus when required
- I confirm there is an attendant standing by
- I confirm a rescue plan is in place
- I obtain authorisation to enter



Driving



Follow safe driving rules

- I always wear a seatbelt
- I do not exceed the speed limit, and reduce my speed for road conditions
- I do not use phones or operate devices while driving
- I am fit, rested and fully alert while driving
- I follow journey management requirements



Energy Isolation



Verify isolation and zero energy before work begins

- I have identified all energy sources
- I confirm that hazardous energy sources have been isolated, locked, and tagged
- I have checked there is zero energy and tested for residual or stored energy



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Hot Work



Control flammables and ignition sources

- I identify and control ignition sources
- Before starting any hot work:
 - I confirm flammable material has been removed or isolated
 - I obtain authorisation
- Before starting hot work in a hazardous area I confirm:
 - a gas test has been completed
 - gas will be monitored continually



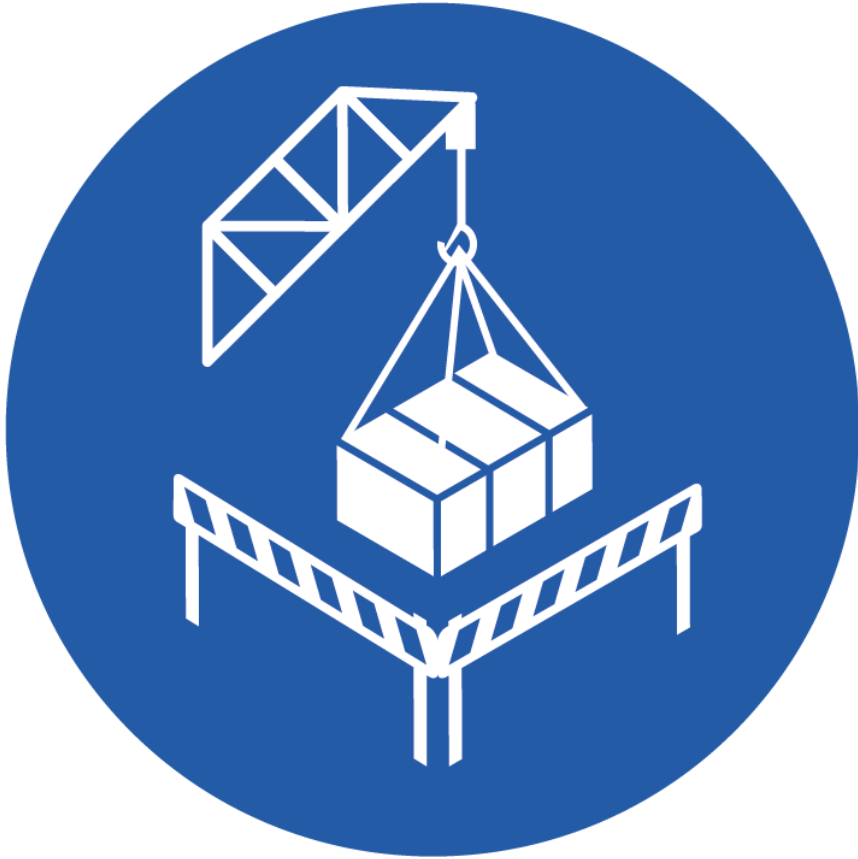
Line of Fire



Keep yourself and others out of the line of fire

- I position myself to avoid:
 - moving objects
 - vehicles
 - pressure releases
 - dropped objects
- I establish and obey barriers and exclusion zones
- I take action to secure loose objects and report potential dropped objects

Safe Mechanical Lifting



Plan lifting operations and control the area

- I confirm that the equipment and load have been inspected and are fit for purpose
- I only operate equipment that I am qualified to use
- I establish and obey barriers and exclusion zones
- I never walk under a suspended load



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Work Authorisation



Work with a valid permit when required

- I have confirmed if a permit is required
- I am authorised to perform the work
- I understand the permit
- I have confirmed that hazards are controlled and it is safe to start
- I stop and reassess if conditions change

Working at Height



Protect yourself against a fall when working at height

- I inspect my fall protection equipment before use
- I secure tools and work materials to prevent dropped objects
- I tie off 100% to approved anchor points while outside a protected area



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Excavation



Obtain authorisation before entering a trench or excavation

- I obtain authorisation to enter and only do so through safe entry and exit points
- I only enter if appropriate measures have been taken to prevent soil movement
- I confirm that the trench or excavation has been inspected
- I confirm a rescue plan is in place
- I never work alone
- I am able to communicate at all times

How should I use the Life-Saving Rules?



Toolbox talks & Safety meetings

Can we learn from incidents that involved a Life-Saving Rule not being followed?



Pre-job planning

- Are we doing any work today involving a Life-Saving Rule?
- How can we follow the Rule from start to finish?
- What needs to be in place?
- Is everything in place, and in good working condition?



Last minute risk assessment

- Have I done all the Life-Saving Rules actions?
- Is everything as we discussed in the pre-job planning?
- Are there any Line of Fire hazards or ignition sources we didn't identify?



Post-job reviews

- Did we take all the actions associated with the Life-Saving Rules?
- What went well? What didn't go well?
- Anything to note for the next time we have to perform this task or work in this area?



Observations & walkabouts

- Do you see anyone performing work where a Life-Saving Rule is relevant?
- Are they following the Rule?
- Yes? Great, recognise it!
- No? Intervene!



Intervention

- Intervene or stop the work if a Life-Saving Rule is not being followed



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Confirm, Reassess, Intervene, Stop



Work only starts when we are all aware of the Life-Saving Rules and confirm we can follow them throughout



If conditions change, we stop and reassess



Everyone at IPS is authorised to stop any activity they believe to be unsafe or if the Life-Saving Rules cannot be followed



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What is Safer Together?

Safer Together is
employee-owned
and leadership-
enabled

- It's more than a brand or a programme
- It's how we are at IPS
 - how we think, communicate and act
- Everyone connected with IPS is part of one global family
- We Care, We Support, We Protect
 - ourselves and each other
- We are Safer Together.
Every day, everywhere.



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Commitment & Expectation

“We continue to be extremely committed to making IPS a place where harm to people or the environment never happens. Where ‘Safer Together’ is owned by our employees and we maintain a culture that cares for, supports and protects.

Join us in this uncompromising commitment to HSE. Let us work together to be safer every day, everywhere.

To achieve this, I expect everyone at Stork to:

- Look out for yourself and each other
- Speak up and listen to others
- Identify hazards and take action
- Always follow our Life Saving Rules
- Never cut corners with HSE
- Recognise our achievements and successes



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Workforce

We look out for ourselves and each other

- I ensure I am fit and healthy to perform my role
- I always keep an eye out for my workmates
- I report any unsafe act or condition
- I follow the Life Saving Rules

We speak up and we listen

- I share my concerns with my workmates and supervisor
- I actively listen to my colleagues when they talk to me
- I fully participate in Toolbox Talks
- I stop the job when I feel something is not right

We work without cutting corners and never compromise on HSE

- I ensure I understand the procedures and suggest improvements
- I understand the task and what my role is during it
- I identify the hazards and risks and take action
- I continuously review the task and the environment its being performed in

We are accountable for our actions and in-actions and responsible for the outcomes

- I ensure I act in a responsible manner
- I take full responsibility for my actions
- I never ignore something that looks / feels wrong

We learn from adverse events and celebrate success

- I celebrate a job well done
- I take the time to read and understand lessons learned, safety alerts / flashes
- I incorporate those learnings into tasks
- I contribute fully in incident investigations and complete any actions in a timely manner

Supervisor

- I look out for my team and make sure they are ok
- I visit the worksite to make sure its safe for my team
- I ensure the Life Saving Rules are known, understood and followed

- I ensure I regularly communicate with my team in an effective manner
- I listen to any concerns from my team, no matter how small and act upon them where appropriate
- I ensure participation in Toolbox Talks
- I support my team when they stop the job

- I ensure procedures are relevant and easy to understand
- I ensure my team have time to fully understand the task and what is required of them
- I ensure the team understand the hazards and risks associated with the task
- I ensure the worksite is safe for the work to commence

- I ensure my team act responsibly
- I am fully accountable for my team
- I am aware of the impact of my decisions

- I set up the team for success
- I acknowledge the team when they have completed a good job
- I ensure I share lessons learned, safety alerts / flashes
- I look for ways of incorporating these into relevant tasks
- I ensure thorough incident investigations are carried out and findings actioned promptly

Manager

- I support my team to do the job right
- I visit the worksite and talk to the teams
- I ensure we have trained and competent people
- I investigate non-conformance with the Life Saving Rules

- I ensure I listen to concerns and act upon them in a timely manner
- I ensure supervisors have the right training to effectively communicate
- I use face to face communication wherever possible
- I actively encourage the workforce to speak up and stop the job

- I ensure the procedures are available and up to date
- I ensure the task is planned correctly
- I ensure the team have the right tools to effectively execute the task
- I ensure the team are working in a safe and sustainable environment

- I am fully accountable for my team, the job and the outcome
- I am accountable for the decisions I make
- I take responsibility for anything I may have missed

- I ensure the supervisor is supported and teams are set up for success
- I share the teams success within the organisation
- I ensure relevant learnings are incorporated
- I have oversight of any adverse events and act accordingly

Leadership

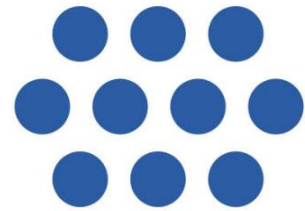
- I enable my managers and supervisors to do the right thing
- I ensure I am visible to the workforce
- I fully participate in Leadership Site Visits
- I have visibility of non-conformance with the Life Saving Rules

- I listen to all levels of the organisation
- I act upon relevant concerns
- I am clear on my expectations, encouraging the workforce to speak up

- I ensure that everyone understands that Safety is our first Core Value
- I ensure my decisions do not compromise HSE
- I work with all areas of the business to ensure HSE is included in the life cycle of a contract / project

- I am fully accountable for the actions taken within the organisation
- I accept responsibility for anything I may have missed
- I ensure I am aware of the actions my team take

- I always praise a job well done
- I share our successes with peers, clients and industry
- I acknowledge good practices
- I ensure lessons are learned and incorporated
- I react in an appropriate manner to adverse events
- I communicate adverse events to the Company



LIFE-SAVING RULES

We care · We support · We protect

We are Safer Together. Every day, everywhere.



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